

FAQs on eCSIN Amnesty Scheme, 2021

1. Where can I find a copy of ICSI eCSIN Amnesty Scheme, 2021?

A Copy of the ICSI eCSIN Amnesty Scheme, 2021 may be viewed/downloaded from the ICSI eCSIN portal <https://stimulate.icsi.edu/ecsinn/>

2. What are the essential features of the Amnesty Scheme?

The Amnesty Scheme would enable the members' to-

- i. Generate the eCSIN, if not yet generated;
- ii. Rectify the eCSIN details recorded at the time of generation for appointment;
- iii. Update information in the eCSIN generated ;
- iv. Revoke eCSIN if employment already ceased;
- v. Any other practical difficulty.

3. How do I make an application/ online request under the Amnesty Scheme?

There is no formal application to be made under the scheme. The member shall login to the eCSIN portal and click on the Amnesty Scheme icon and select the eCSIN to be modified from the eCSIN register.

4. What are the opening and closing dates for the Amnesty Scheme?

The Amnesty Scheme window shall be open from 20th April, 2021 and shall close on 15th May, 2021.

5. Is there any limit on the number of eCSINs that can be modified/revoked under the Amnesty Scheme?

Yes, an active eCSIN can be modified only once under the scheme.

6. In how much time will the application under the Amnesty Scheme be processed?

The Scheme operates in the 'STP' mode. Accordingly, the eCSIN data will be updated on realtime basis and Register of eCSIN shall be updated accordingly.

7. Will I get any confirmation about the modified eCSIN from the Institute?

Yes, the member will receive an auto confirmation mail upon successfully submitting the request.

8. Do I need to intimate the employer/Company about modifications in data associated with eCSIN?

It is advisable to intimate the employer/Company about the modifications done under this Scheme. However, the eCSIN details are available for verification by any stakeholder at the eCSIN portal.

9. Will I be able to re-modify the details under the Amnesty Scheme at multiple occasions?

No, a particular eCSIN can be modified only once.

10. What all details shall be open for rectification / modification under the Scheme?

The following details shall be open for rectification/ modification:

- a. Name of the Company
- b. CIN/PAN of the Company
- c. Any change in designation
- d. Consent letter date/ appointment date
- e. Cost to Company
- f. Contact details

11. Will I be provided any immunity from any misconduct proceedings for non-compliance with the eCSIN Guidelines if I apply for amnesty under the Scheme?

The active member of the Institute applying under the ICSI-eCSIN Amnesty Scheme, 2021 shall be granted immunity from the applicability of the provisions of the eCSIN Guidelines in respect of the eCSINs for which request under this Amnesty Scheme has been made and disciplinary proceedings shall not be initiated or entertained in this respect.

12. Will I be liable for misconduct proceedings for non-compliance with the eCSIN Guidelines if I do not apply under the Scheme?

On the conclusion of the Scheme, the Institute may initiate necessary disciplinary action under the Company Secretaries Act, 1980 read with First Schedule and Second Schedule to the Company Secretaries Act, 1980 against the members who have not availed this Scheme and have failed to comply with the provisions of the eCSIN Guidelines.

13. What is the fee for making an application under the Scheme?

No fees shall be charged for the purpose of this application.

14. Who can make an application under this Scheme?

An active member of the Institute who has failed to comply with the eCSIN guidelines and is willing to rectify the default or wants to rectify/modify the details of the existing eCSIN as permitted within the purview of the Scheme.

15. Will my data provided under the Amnesty Scheme be kept confidential?

Yes, the details uploaded by the members under this Amnesty Scheme shall remain confidential and not be construed as “information” under the Right to Information Act, 2005

16. I am exempted under the eCSIN guidelines, should I need to generate eCSIN now?

Members exempted under the eCSIN Guidelines, 2019, can voluntary generate eCSIN for their current employment.

17. It is possible to reactivate the eCSIN, which has been revoked?

No, eCSIN once revoked/ceased cannot be reactivated. Member can modify/update detail of active eCSIN under this Scheme.

18. Can the Name and/or CIN of the company be altered in the eCSIN?

Only inadvertent typographical errors may be rectified to the extent that the identity of the company is not altered.

19. I resigned from a company in January, 2021 and now I am unemployed. I didn't generate eCSIN for my last employment. How to rectify this?

Members entering into or ceasing to be in employment on or after 1st October 2019, shall mandatorily be required to generate eCSIN for appointment and for cessation. Member can generate eCSIN now under eCSIN Amnesty Scheme for appointment and cessation both.

20. Whether I will be able to avail this Amnesty Scheme if any disciplinary proceeding by Disciplinary Directorate of ICSI is pending against me?

In such cases the member may avail the Amnesty Scheme but the immunity under this Scheme shall not be granted to members against whom any disciplinary proceeding for non-adherence to eCSIN Guidelines is pending at any stage before the Disciplinary Directorate of ICSI.