

FAQs on ECSIN Amnesty Scheme, 2023

1. Where can I find a copy of ICSI eCSIN Amnesty Scheme, 2023?

A Copy of the ICSI eCSIN Amnesty Scheme, 2023 may be viewed/downloaded from the ICSI eCSIN portal: <https://stimulate.icsi.edu/ecsinn>

2. What are the essential features of the Amnesty Scheme?

The Amnesty Scheme would enable the members' to-

- i. Generate the eCSIN, if not yet generated;
- ii. Rectify the eCSIN details recorded at the time of generation for appointment;
- iii. Update information in the eCSIN generated;
- iv. Revoke/Cessate eCSIN if employment already ceased;
- v. Rectification of Professional Address (Place of Posting)
- vi. Any other practical difficulty.

3. How do I make an application/online request under the Amnesty Scheme?

There is no requirement of making a formal application under the scheme. To avail the Amnesty Scheme, the member may:

- a) Login on the eCSIN portal (<https://stimulate.icsi.edu/ecsinn>), click on the Amnesty Scheme tab and select 'EDIT' tab available under the Active eCSIN;

OR

- b) Login through Member Portal (<https://stimulate.icsi.edu/>), click on the "Update your eCSIN details" link, click on Amnesty Scheme tab and select 'EDIT' button available under the Active eCSIN.

4. What are the opening and closing dates for the Amnesty Scheme, 2023?

The Amnesty Scheme window shall be open from March 29, 2023 and shall close on April 12, 2023.

5. Is there any limit on the number of times eCSINs can be modified/revoked under the Amnesty Scheme?

Yes, an active eCSIN can be modified only once under the scheme.

6. How much time will it take to process the application under the Amnesty Scheme?

The Scheme operates in the 'STP' mode. Accordingly, the eCSIN data will be updated on real time basis and Register of eCSIN shall be updated accordingly.

7. Will I get any confirmation about the modified eCSIN from the Institute?

Yes, the member will receive an auto confirmation mail upon successfully submitting the request.

8. Do I need to intimate the Employer/Company about modifications in data associated with eCSIN?

It is advisable to intimate the Employer/Company about the modifications done under this Scheme. However, the eCSIN details are available for verification by any stakeholder at the eCSIN portal.

9. Will I be able to re-modify the details under the Amnesty Scheme at multiple occasions?

No, a particular eCSIN can be modified only once.

10. What all details shall be open for rectification / modification under the Scheme?

The following details shall be open for rectification/ modification:

- a. Name of the Company
- b. CIN/PAN of the Company
- c. Any change in designation
- d. Consent letter date/ appointment date
- e. Cost to Company
- f. Contact details
- g. Professional Address (Place of Posting)

11. Will I be provided immunity from any misconduct proceedings for non-compliance with the eCSIN Guidelines, if I apply for amnesty under the Scheme?

The active member of the Institute applying under the ICSI-eCSIN Amnesty Scheme, 2023 shall be granted immunity from the applicability of the provisions of the ICSI (ECSIN) Guidelines, 2019 in respect of the eCSINs for which request under this Amnesty Scheme has been made and disciplinary proceedings shall not be initiated or entertained in this respect.

12. Will I be liable for misconduct proceedings for non-compliance with the eCSIN Guidelines, if I do not apply under the Scheme?

On the conclusion of the Scheme, the Institute may initiate necessary disciplinary action under the Company Secretaries Act, 1980 read with Second Schedule to the Company Secretaries Act, 1980 against the members who have failed to comply with the provisions of the eCSIN Guidelines.

13. What is the fee for making an application under the Scheme?

No fee shall be charged for availing the Amnesty Scheme.

14. Who can make an application under this Scheme?

An active member of the Institute who has failed to comply with the eCSIN guidelines and is willing to rectify the default or wants to rectify/modify the details of the Active eCSIN as permitted within the purview of the Scheme.

15. Will my data provided under the Amnesty Scheme be kept confidential?

Yes, the details uploaded by the members under this Amnesty Scheme shall remain confidential and not be construed as “information” under the Right to Information Act, 2005.

16. I am exempted under the eCSIN Guidelines, do I need to generate eCSIN

now?

Members exempted under the eCSIN Guidelines, 2019, can voluntarily generate eCSIN for their current employment.

17. Is it possible to reactivate the eCSIN which has been revoked?

No, eCSIN once revoked/ceased cannot be reactivated. Member can only modify/update the details of active eCSIN under this Scheme.

18. Can the Name and/or CIN of the Company be altered for the eCSIN?

Only inadvertent typographical errors may be rectified to the extent that the identity of the company is not altered.

19. I resigned from a company in January, 2023 and now I am unemployed. I did not generate eCSIN for my last employment. How to rectify this?

Members entering into or ceasing to be in employment on or after 1st October 2019, shall mandatorily be required to generate eCSIN for appointment and for cessation. Member can generate eCSIN now under eCSIN Amnesty Scheme for appointment and cessation both.

20. Whether I will be able to avail this Amnesty Scheme if any disciplinary proceeding by Disciplinary Directorate of ICSI is pending against me?

In such cases, the member may avail the Amnesty Scheme but the immunity under this Scheme shall not be granted to members against whom any disciplinary proceeding for non-adherence to the eCSIN Guidelines is pending at any stage before the Disciplinary Directorate of ICSI.

21. If the member is already in Employment and some legal dispute relating to his employment is pending against the member. In this case what are the consequences, if the member changes the details relating to employment under the Amnesty Scheme, 2023?

In such cases, any change in the employment details by the member under Amnesty Scheme, 2023 would not affect the pending proceedings and member cannot take plea that he/she has updated the same in the ECSIN. Further, the change in the Professional Address shall be prospective only. Moreover, the Institute shall not be a party to any litigation subsequent to updation of employment details under the Amnesty Scheme.

22. What is the process to update Professional Address (Place of Posting) under Amnesty Scheme?

For the updation of Professional Address (Place of Posting) under Amnesty Scheme, the member has to follow the below mentioned steps:-

- Click on the link given under the feature of Professional Address (Place of Posting). After click on the given link, it will redirect the member to the Member Portal.
- On Member Portal, the member has to login using the Membership credentials.
- Update the professional address details through 'View and Update' button available

on the Member portal and save the details.

- After saving the details on the Member Portal, click the **Refresh Tab** on eCSIN Amnesty page, given under the feature of Professional Address (Place of Posting). The updated address will be displayed in the box.
- Press **Update Button** on the eCSIN Amnesty page to update details on the eCSIn Portal.
- Please press **Update Button** on the eCSIN Amnesty page at the end as the Amnesty Scheme can be availed only once.