

FAQs on the ICSI UDIN Amnesty Scheme, 2026

Never Before, Never After Scheme

1. Where can I find a copy of the ICSI UDIN Amnesty Scheme, 2026?

A copy of the ICSI UDIN Amnesty Scheme, 2026 is available at the ICSI UDIN portal (i.e. <https://stimulate.icsi.edu/udin>).

2. What are the essential features of the Amnesty Scheme?

The Amnesty Scheme would enable the PCS to –

- i. Generate the UDINs in respect of Report>Returns/Certificates and Other Documents certified by them for which UDIN has not been generated as yet.
- ii. Rectify the particulars of active UDIN recorded at the time of generation, such as Name of the Client, CIN/PAN/Aadhaar Number of the Client, Date of Signing, selection of Document Type: Certificates/Reports/Others, and Financial Year Remarks.
- iii. Revoke unutilized UDINs.

3. What are the opening and closing dates for the Amnesty Scheme?

The Amnesty Scheme shall be open from 1st April, 2026 and shall close on 20th April, 2026 (Extended Date).

4. Is there any limit on the number of UDINs that can be modified/revoked under the Amnesty Scheme?

No, there is no limit on the number of UDINs that can be modified/revoked under the Scheme. However, an active UDIN is eligible for modification/rectification only once under the Scheme.

5. What is the key highlight of the Never Before, Never After Scheme?

The Never Before, Never After Scheme has been introduced for the first time by the Institute wherein all UDINs pertaining to the period starting from 1st October, 2019 till 20th April, 2026 (the closure of the scheme) are eligible to avail the benefits. However, any UDIN that has already availed the benefit of a previous Amnesty Scheme shall not be eligible under this Scheme.

6. How do I make an application/online request under the Amnesty Scheme?

For UDINs pertaining to the period 1st April, 2025 till 20th April, 2026, avail the Amnesty

Scheme through UDIN portal in STP Mode:

- i. To avail the Amnesty Scheme to Generate UDIN, Login to the UDIN portal account, generate the UDIN using 'Generate UDIN' button in the current date and thereafter click on the Amnesty Scheme icon and select the UDIN from the UDIN Register for modification of its date.
- ii. To avail the Amnesty Scheme to Revoke UDIN, click on the Amnesty Scheme icon and select the UDIN to be revoked from the UDIN Register.
- iii. To avail the Amnesty Scheme to Rectify the particulars of an active UDIN recorded at the time of generation, click on the Amnesty Scheme icon and select the UDIN to be rectified from the UDIN Register.

For UDINs pertaining to the period 1st October, 2019 till 31st March, 2025, avail the Amnesty Scheme through Microsoft form in Non-STP Mode:

- i. To avail the Amnesty Scheme to Generate, Revoke and Rectify the details, fill the requisite details in Microsoft Form available at link <https://forms.cloud.microsoft/r/T0cButh6K7>. Such request shall operate in Non-STP mode wherein the request may be processed within 30 days from the date of submission of the form.

7. What is the expected processing time for applications submitted under the Amnesty Scheme?

The Scheme generally operates in the 'STP' mode for requests submitted through ICSI UDIN portal. Accordingly, the UDIN data will be updated on real-time basis in the Register of UDIN.

Request submitted through Microsoft Form for UDINs generated, revoked or rectified pertaining to the period 1st October, 2019 till 31st March, 2025 shall operate in Non-STP mode and may be processed within 30 days from the date of submission of the form.

8. Will I get any confirmation about the modified UDIN from the Institute?

Yes, the PCS will receive an auto-generated email after the online application is successful at the UDIN portal.

Members requesting modifications through Microsoft Forms are advised to save a copy of the completed form for future reference. However, bulk email will be sent to members requesting change through Microsoft Form within 48 hours of submission of the form.

9. How to login at ICSI UDIN portal to avail the Amnesty Scheme?

To avail the Amnesty Scheme, the member may use one of the following ways to login at the ICSI UDIN portal:

- i. Login at the UDIN portal account (<https://stimulate.icsi.edu/udin>) and then click on the Amnesty Scheme icon to avail the Scheme;

OR;

- ii. Login at the Stimulate Member portal account – (<https://stimulate.icsi.edu/>), click on the “Update UDIN”, which will open the UDIN portal in a new window and then click on Amnesty Scheme icon to avail the Scheme.

10. Do I need to intimate the client about modifications in data associated with UDIN?

It is advised to intimate the client about the modifications availed under this Scheme. However, the UDIN details are available for verification by any stakeholder at the UDIN portal.

11. Will I be able to remodify the details under the Amnesty Scheme at multiple occasions?

No, all UDINs generated from 1st October, 2019 to 20th April, 2026 shall be available for modification/revocation under the Scheme. However, a particular UDIN can be modified/revoked only once.

Members are advised to submit the Microsoft Form, after carefully verifying all particulars entered.

12. Which details shall be open for rectification/modification under the Scheme?

The following details shall be open for rectification/modification:

- a. Name of the Company/Client
- b. CIN/PAN/Aadhar Number
- c. Financial Year remarks
- d. Document Type
- e. Document Description
- f. Date of Signing.

13. Will I be provided any immunity from any misconduct proceedings for non-compliance with the UDIN Guidelines if I make an application under the Amnesty Scheme?

The PCS availing the ICSI UDIN Amnesty Scheme, 2026 shall be granted immunity from the applicability of the provisions of Clause 8 of the UDIN Guidelines in respect of the UDINs for which request under this Amnesty Scheme has been made and disciplinary proceedings shall not be initiated or entertained in this respect.

14. Will I be liable for misconduct proceedings for non-compliance with the UDIN Guidelines if I do not apply under the Scheme?

On the conclusion of the Scheme, the Institute may initiate necessary disciplinary action under the Company Secretaries Act, 1980 read with First Schedule and Second Schedule to the Company Secretaries Act, 1980 against the PCS who has not availed this Scheme and has failed to comply with the provisions of the UDIN Guidelines.

15. What is the fee for making an application under the Amnesty Scheme?

No fees shall be charged for the purpose of application under this Scheme.

16. Who can make an application under this Amnesty Scheme?

Any PCS who has failed to comply with the UDIN Guidelines and is willing to rectify the default as permitted within the purview of the Scheme.

17. Do I need to specify the reasons for making modification in UDIN?

Yes, the PCS needs to specify reasons at the time of making modification under the Amnesty Scheme.

18. Will the data provided under the Amnesty Scheme be kept confidential?

Yes, the details uploaded by the PCS under this Amnesty Scheme shall remain confidential and not be construed as “information” under the Right to Information Act, 2005.

19. If I have not generated the UDIN earlier, can it be generated now?

Yes, in case(s) where the UDIN has not been generated, it will be mandatory to generate the UDIN before filing the request under this Scheme.

20. Is it possible to reactivate the UDIN which has been revoked?

No, only active UDIN is eligible for rectification under the UDIN Amnesty Scheme. UDIN once revoked shall not be reactivated.

21. Can the Name and/or CIN of the Client be altered for the UDIN under the Amnesty Scheme?

Yes, the same can be altered under the Amnesty Scheme.

22. Whether I will be able to avail the Amnesty Scheme if any disciplinary proceeding by Directorate of Discipline of the ICSI is pending against me?

In such cases, the PCS may avail the Amnesty Scheme but the immunity under this Scheme shall not be granted to members against whom any disciplinary proceeding for non-adherence to the UDIN Guidelines is pending at any stage before the Directorate of Discipline of the ICSI.